

COVID 19 RISK ASSESSMENT v2 April2021

Name & Address of Church	HLMC	Assessment under taken by Emma Jacklin
Area of Building Assessed	The Hub (back hall)	Date of Initial Assessment 04/2021 Date to be Reviewed

Hazards/Risks <i>Think about the areas where contact takes place</i>	Persons Affected <i>Think of anyone who comes in contact</i>	Likelihood 1 = Seldom 2 = Frequently 3 = Certain or near certain	Severity 1 = Low (minor injury) 2 = Medium (serious injury) 3 = High (fatality)	Risk Rating 1-2 = low 3-4 = medium 6-9 = high priority	Additional Covid-19 Controls – Reducing Risk <i>Think of which prevention strategy that could be used in each scenario to reduce the spread of Covid-19 *If the building is listed, any changes need to be sensitive & reversible, please contact the Conservation Officer for further guidance.</i>	Action Plan <i>What needs to be done and by whom? (see separate Action Plan for details)</i>
Activities to be carried out during The Hub session Risk of covid transmission		1	3	3	HLMC Risk Assessment to be used alongside this specific Risk Assessment for Hub activities.	

a	<p>PREPARATION BEFORE CHILDREN ARRIVE TO reduce risk of COVID 19 transmission</p>					<p>Maximum number of participants will be 20 (in combinations of bubbles)</p> <p>Floor marking and cones in the carpark for queuing socially distanced. Posters advising social distancing</p> <p>Tables to be placed in rows around the hall, at appropriate social distance requirements, and cleaned.</p> <p>People will stand (rather than sit)</p> <p>Each table to have its own resources in sealed containers: colouring pencils, Lego, craft materials</p> <p>Adult lead to set up laptop and sound system for music and video watching through the session. Music played during activities will be kept to a low level to prevent shouting or raised voices</p> <p>Doors and windows open throughout the session for improved ventilation</p>	<p>Provide cones</p> <p>Stickers for named playdough</p> <p>Posters in garden re social distancing</p>
b	<p>SESSION REQUIREMENTS to reduce risks of Covid 19 transmission</p>					<p>Contact details for track and trace taken.</p> <p>Hand sanitizer to be used</p> <ul style="list-style-type: none"> a) on entry, b) whenever a child coughs/sneeze 	

						<p>c) before going outdoors and returning from outdoors</p> <p>Children, carers and helpers advised on necessary rules prior to session beginning</p> <p>Adult helpers to wear masks</p> <p>Coats to be taken off but kept with child</p> <p>Family bubbles to gather around one table</p> <p>Each child to have their own pot of playdough. Given on first day and named. Same pot given to each individual each week.</p> <p>Adult to work closer with any child who attends alone to reduce risks from the child not understanding the rules.</p> <p>Children moving from indoors to outdoors should be supervised and social distance between bubbles should be maintained</p> <p>While carrying out outdoor activities, children will remain in their bubbles and adults will move between the children.</p> <p>An adult will accompany a child anywhere out of the hall eg into the garden, to the toilet</p>	
--	--	--	--	--	--	---	--

c	POST SESSION to reduce risks of covid 19 transmission					Tables and equipment cleaned with usual cleaning products Named playdough pots will be collected and stored in the creche cupboard Track and trace details stored as per HL policy, and destroyed after 21days	
---	---	--	--	--	--	--	--